**Provision for acceptance**

Dear Prof. Illes-Seifert,

Dear Prof. Oetzel,

As contractually agreed, you will receive the following deliverables for acceptance by xx.xx.202x:

**System, version x.x, timestamp**

**Technical documentation (artifact, version x.x, timestamp) with the following content:**

Introduction

Requirement specification

Architectural documentation

Test documentation

Acceptance documentation

User documentation (optional)

**Project report**

*Alternatively, other documents that are part of your delivery can be listed here.*

*If applicable:* We draw your attention to the following known defects:

|  |  |  |
| --- | --- | --- |
| No. | Defect/Artifact | Description |
| 1 |  |  |
| 2 |  |  |

We look forward to a successful acceptance. You will also find the acceptance report enclosed.

Yours sincerely

Team ...

<NAME 1, NAME 2, ...>